



MINUTES of a **Working Group Meeting** regarding the new **playpark** at **Kelsey Hall**, Ifold held on **Tuesday 15th November 2022** at **19:30**, via Zoom.

Present Cllr. Paul Jordan; Cllr. Sophie Capsey; Cllr. Doug Brown and Catherine Nutting (Clerk & RFO).

IP/22/006 **Apologies for absence**
Apologies were received and accepted from Mrs Sarah Segar-Thomas, Kelsey Hall

IP/22/007 **Public consultation** **Actions:**
Clerk
The Working Group considered the survey questions previously asked in relation to the Lady Hope Playpark in Plaistow and agreed to use many of the same. It was agreed to use predominantly closed questions – to allow easier analysis – however, to enable respondents to expand their answers if they so wished.

It was agreed that there should be some mandatory questions to ascertain support in general terms; and, if support was lacking, what if anything could be done to alleviate concerns. It was agreed that there should be a question regarding disabled equipment; seating and method of travel (as the hall car park cannot be used by play park users).

The Clerk will ascertain the best survey platform to use – no cost to the Parish Council e.g., Survey Monkey / Google Surveys etc.

The consultation to be published on the Parish Council's [website](#).

The consultation to be publicised / launched in the Parish Council's E-Newsletter, due to be distributed on 5th December.

The immediate neighbours of the Kelsey Hall to receive information about the consultation separately. The Clerk to draft an article / letter for the website, E-Newsletter, and neighbours.

The Clerk to establish and advise on the best 'wider publication' method e.g., leaflets in Ifold (cost vs. widespread local knowledge).

IP/22/008

Lady Hope Playpark, Plaistow

Cllr. Brown to undertake the monthly inspection and highlight any areas from the annual ROSPA safety assessment, which remain outstanding and in need of attention e.g., new gate springs

The Clerk to follow up with Redlynch regarding the split in Spelt-Tower and other areas highlighted by ROSPA.

The Clerk to ascertain the cost to replace the two baby swing seats, which are old, and the rubber is splitting.

Actions:
Clerk

IP/22/009

Next Meeting

To be confirmed

Actions:
Clerk